Panasonic

A-Series *plus*

Proprietary Key Telephone for A-Series

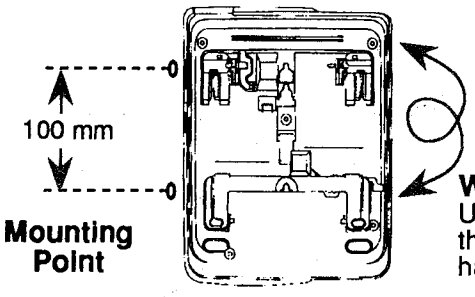
User Guide

Introduction

We are pleased that you have chosen the Panasonic Key Telephone System.

A-Series plus key telephone handsets are for use with the A-Series key telephone systems (VA-309/616, VA-824/1232).

Please read this easy to follow user guide carefully to get maximum benefit from the system facilities. If you should however require further information, please refer to the "Operating Instructions" supplied with main system.



Wall Mounting
Unclip the stand, rotate it back onto the three clips provided on the lower part of the handset.

What's New?

OPERATIONS	A-Series plus telephone	A series telephone
Outgoing call	[LINE] key	[ON/OFF] key → [9]
Recall operation	[FL/R] key	[RECALL] key

Operating Instruction for A-Series plus Proprietary Key Telephones

1. MAKING, RECEIVING AND TRANSFERRING CALLS

Features	Operation
Automatic Outside Line Selection	LINE ⇨ (Phone No.) ⇨
Direct Exchange Line Access	ON/OFF ⇨ 8 ⇨ (Access code) ⇨ (Phone No.) (Access code: 309: 1-3, 616: 11-16, 824: 11-18, 1232: 11-22)
System Speed Dial (Abbreviated Dialling)	LINE ⇨ MEMORY ⇨ (Access code: 00-89 or 00-69 if Mercury LCR is set up)
One Touch Speed Dial	**Exchange line:** LINE ⇨ ⇨ **Intercom:** ON/OFF ⇨ ⇨
Last Number Redial	LINE ⇨ REDIAL ⇨
Save Dial	**Storing Number:** (During Talk) ⇨ MEMORY MEMORY * **After Disconnect:** ON/OFF ⇨ MEMORY MEMORY * ⇨ ON/OFF **Save Redial:** LINE ⇨ MEMORY * ⇨
Call pick-up for Exchange line	⇨ 8 8 ⇨
Intercom Call Pick-up	⇨ 7 0
Call Hold	**System Hold:** HOLD **Exclusive Hold:** CONF
Hold and Transfer	⇨ HOLD ⇨ (Extension No.) ⇨ ⇨
3-party Conference (1/External, 2/Internal) or (3/Internal)	⇨ HOLD ⇨ (Extension No.) ⇨ ⇨ CONF * Requires optional Conference card.
Intercom Tone Call	⇨ (Extension No.)
Intercom Voice Call	⇨ (Extension No.) ⇨ 1 ⇨ (Change voice call to tone call is also available by pressing "1".)
Zone Paging	⇨ # ⇨ (Page code) (Paging code: All zone:00, Zone 1:01, Zone 2:02, Zone 3:03)
Meet-me Page call	⇨ # # or 7 7 ⇨
Calling a Doorphone	⇨ 6 1 or 6 2 (61:DPH-A, 62:DPH-B)
Operating Door Opener	⇨ 6 3 or 6 4 (63:DPH-A, 64:DPH-B)
PBX Recall (To Hold and Transfer call)	FL/R ⇨ (PBX Extension No.) ⇨ (This facility is used only when the system is connected to the PBX)
Putting Account code on Call Logging	ON/OFF ⇨ # 7 ⇨ (Account code up to 10 digits) ⇨ # ⇨ LINE ⇨ (Phone No.) ⇨
Signal Conversion from Dial Pulse to DTMF	⇨ * ⇨

2. STORING AND SETTING

Features	Operation
Night Transfer setting and Cancelling	ON/OFF ⇨ # 5 2 ⇨ ON/OFF * From Night-Tel of Ext. 10
Call Divert Setting and Cancelling	**Set:** ON/OFF ⇨ 7 2 ⇨ (Your Ext. No.) ⇨ (Forwarding Ext. No.) ⇨ ON/OFF **Cancel:** ON/OFF ⇨ 7 2 ⇨ (Forwarding Ext. No.) ⇨ ON/OFF
Follow-me Setting and Cancelling (At the destination)	**Set:** ON/OFF ⇨ 7 2 ⇨ (Originate Ext. No.) ⇨ (Your Ext. No.) ⇨ ON/OFF **Cancel:** ON/OFF ⇨ 7 2 ⇨ (Originate Ext. No.) ⇨ ON/OFF
One-touch Memory Dial Storing	ON/OFF ⇨ MEMORY ⇨ (One-touch Key desired) ⇨ (Phone No. or Extension No. up to 16 digits) ⇨ HOLD ⇨ ON/OFF
Programmable Key (Un-used Line Key)	ON/OFF ⇨ MEMORY ⇨ (Programmable Key desired) ⇨ (Feature Code up to 8 digits) ⇨ HOLD ⇨ ON/OFF (If entering Ext. No. please input CONF after the Ext. code)
System Speed Dial Storing (From Extension 10 only)	ON/OFF ⇨ MEMORY ⇨ (Access code) ⇨ (Phone No.) ⇨ HOLD ⇨ ON/OFF (Access code: 00-89 or 00-69 if Mercury LCR is set up)
Do-Not-Disturb Setting and Cancelling	ON/OFF ⇨ 7 3 ⇨ ON/OFF
Intercom Call-back Request	ON/OFF ⇨ ⇨ (Hearing Busy Tone) ⇨ 2 (Ringing Tone) ⇨
Time Setting (From Extension 10 only)	ON/OFF ⇨ * 5 ⇨ (Hour: 00-23) ⇨ (Minute: 00-59) ⇨ ON/OFF
Extension Lock (ID code registration is required from Extension 10)	**Registration:** ON/OFF ⇨ CONF ⇨ # ⇨ 8 ⇨ (Extension No.) ⇨ (ID code 4-digit) ⇨ ON/OFF **Set:** ON/OFF ⇨ 7 4 ⇨ ON/OFF **Clear:** ON/OFF ⇨ 7 4 ⇨ (ID code) ⇨ ON/OFF

3. CONFIRMATION

Features	Operation
Redial Number (For Display Telephone)	ON/OFF ⇨ CONF ⇨ REDIAL
One Touch Dial	ON/OFF ⇨ CONF ⇨
Your Extension Number	ON/OFF ⇨ CONF ⇨ 1
System Speed Dial Number	ON/OFF ⇨ CONF ⇨ MEMORY ⇨ 0 0 – 6 9 or 8 9

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Large LED Lamp
LED will flash as below.

ON - OFF - ON - OFF

1 sec.

Flashing when...
* Incoming Call
* Hold/Transfer Recall
* Handsfree Talk Back
* Paging Call
* Doorphone Call

CONF key
Press to initiate conference call.

FL/R key
Press to put an outside call on hold and transfer if system is used behind PBX.

DSS console
Each key allows one of the following.

(1) To call an extension

(2) Zone Paging

VOLUME key
Press to adjust the following 2 volumes.
5 different volume levels available respectively.
Initial level is set it the medium "3"

LINE key
Press to seize line
(Refer Note 1:)

LOW	MEDIUM	HIGH
1	3 (Initial)	5

1) Incoming Ring Volume

2) Speaker Monitor Volume

Note 1: • Do not to press LINE key twice. It causes mis-dialling.
• Line key is not for answering a call. However it may catch an incoming call by accident if a caller happens to have an incoming call at the same time as he/she presses Line key to make an outside call.

When the A-Series plus telephones are used with A Series CCU, the following features are not available.
* Headset Function

Specifications subject to change without notice.

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